

## *Fountain Valley Schools Foundation*

### **FVSF Board Director Selection Process**

Our Board Director application makes it clear that a member of the Foundation will contact interested persons after their application is received, which is a responsibility of the Board Membership and Development / Nominating committee. Applications are accepted year-round and an expanded effort to solicit new Board members is made each spring. These are the steps in the Board nomination and election process.

1. During the summer, fall and winter the Board Development Committee serves as the nominating committee for applicants. In February the committee expands and becomes a nominating committee to handle the spring Board election.
2. The Nominating committee advertises to the community for board applications.
3. The first step for any person interested in being a Board Director is to complete an Ambassador application, attend at least one meeting, and volunteer on a committee and/or to assist at any of the Foundation events.
4. The next step for any Ambassador who would like to be a Board member is to complete a Board Director online application as found on the FVSF website.
5. Each applicant will be assigned to a member of the Nominating committee who will contact the applicant and stay in touch with them throughout the process.
6. After the applicant has attended a Board meeting and assisted in one or more events as an Ambassador that applicant will meet with their contact person and at least one additional Board Director to discuss the parameters and requirements of Board membership. There may be a need to pursue references at this point.
7. The candidate will then decide to either continue or stop their election process.
8. If the candidate wants to continue, the committee will meet to discuss all applicants that still desire membership to approve them for Board consideration.
9. The Board contact person will call the candidate to inform them of their status.
10. All committee approved candidates will be presented at a full Board meeting for questions and discussion pending a final vote at the following meeting.
11. At the subsequent meeting the Board will vote on acceptance of the candidate(s).